

**BOARD OF COMMISSIONERS  
TOWN OF REDINGTON SHORES  
REGULAR MEETING  
Tuesday, June 10, 2003, 7:00 p.m.**

Present upon Roll Call: Commissioner Kaplani, Commissioner Reynolds, Commissioner Holmes, Vice Mayor Lishamer, and Attorney Denhardt. Absent: Mayor Beyrouti.

**OPEN REGULAR MEETING**

**APPROVAL OF MINUTES – May 13, 2003 Regular Meeting**

Motion by: Commissioner Holmes to approve May 13, 2003 Regular Meeting Minutes.

Second by: Commissioner Reynolds.

Roll Call: All yes.

**APPROVAL OF BILLS**

Motion by: Commissioner Reynolds to approve list of bills to be paid and ratified as Presented.

Second by: Commissioner Holmes.

Commissioner Kaplani was opposed to raying the bill from HDR (urban design professional services) for \$4,200.00.

Roll call: Commissioner Kaplani, no; Commissioner Reynolds, yes; Commissioner Holmes, yes; Vice Mayor Lishamer, yes.

**COMMISSION REPORTS**

**Commissioner Reynolds**

*Building Department* - The Manholes on Gulf Boulevard have dropped. This occurred during the reclaimed water project. The contractor denies responsibility. DOT has agreed to do testing to determine if a chemical used during the project has leaked into the manholes, or if something might be wrong with the Town's manholes or sewer system.

**Commissioner Kaplani**

*Constitution Park Contract* - Commissioner Kaplani queried the bid procedure for the contract and felt that a lower bid could have been received. Vice Mayor Lishamer stated that this company is very reputable, been used by other communities; Building Official Mike Nadeau stated that this company gave the Town a 20% discount and will save Town staff time valued at \$1,500 to \$2,000.

**Commissioner Holmes**

*Hurricane Awareness Program* - held June 5 was well attended and the speakers presentations were very informative.

*Indian Shores Police Department* - Nothing unusual to report; typical traffic violations.

**Vice Mayor Lishamer, Commissioner District No 1**

*Paving Project in District 1* - Bids will be going out soon and the project should start in

September.

**Speaker**

Vice Mayor Lishamer introduced Chris Clause from the University of Florida Extension Service. Ms. Clause spoke briefly about the County Extension office noting that it addresses services for landscaping, horticulture, irrigation, xeroscaping, stormwater management etc. Ms. Clause extended an invitation to everyone to visit the office. (This service meets part of the Town's NPDES requirements.)

**OLD BUSINESS**

**Ordinance No 03-01, Special Master, First Reading**

Attorney Denhardt read Ordinance No 03-01 by Title only.

Motion by: Commissioner Holmes to approve Ordinance No 03-01.

Second by: Commissioner Kaplani.

Roll call: Commissioner Kaplani, no; Commissioner Reynolds, yes; Commissioner Holmes, yes; Vice Mayor Lishamer, yes.

**Bid Award, Gulf Boulevard Median Project**

The two companies that submitted bids for the Gulf Boulevard Median Project were present and spoke about their bids.

United Irrigation & Landscape Co: \$73,888.00

Butler's Nursery Inc: \$76,725.00

Attorney Denhardt stated that according to the Charter, if both bidders are bidding on the same thing, the Commission is required to accept the low bid.

Motion by: Commissioner Kaplani to award the bid to United Irrigation & Landscape for \$73,888, to do the landscaping project on Gulf Boulevard according to the bid specs.

Second by: Commissioner Holmes.

Roll Call: All yes.

**Town Clerk Position**

Commissioner Holmes referred to the June 3 Workshop Meeting reiterating the three options recommended for the Town Clerk position: (1) recruit for a new Town Clerk; (2) promote the current Deputy Town Clerk and recruit a new Deputy Town Clerk; (3) create a Town Clerk/Administrator position. Commissioner Holmes presented the proposed job duties for Town Clerk/Administrator drafted by Attorney Denhardt, read same and asked the Commission to think about this and add suggestions if they wish. After discussion, the Commission was in agreement to table this to the next Workshop Meeting.

**NEW BUSINESS**

**Parking Regulations at Constitution Park**

Commissioner Kaplani surveyed the signage in the area of Constitution Park and the County Beach. Stop signs for the County Park are old and need to be replaced and directional signs need to be made larger. Commissioner Kaplani suggested parking signs at Constitution Park say for

park use only. Residents on Sunset Boulevard would like a speed bump installed to slow the traffic and a sign at the egress of the County Park that indicates right turn only. Commissioner Reynolds suggested making Sunset Boulevard a one-way street. This will be addressed at the July 1 Workshop Meeting. Police Chief Williams will be asked to attend this Workshop.

**Resolution No 09-03, Hurricane Awareness Month**

Attorney Denhardt read Resolution No 09-03 by Title only.

Motion by: Commissioner Reynolds to adopt Resolution No 09-03.

Second by: Commissioner Holmes.

Roll Call: All yes.

**Hurricane Protection for Town Hall**

Commissioner Holmes received three bids informal bids for hurricane protection (removable) shutters for Town Hall. These would be to cover 19 single hung windows, 2 single doors, 1 double door, and 6 windows in the Commission Meeting Room. The following are the bids received:

- |   |         |
|---|---------|
| 1. Windows by Zager Sunrooms              | \$3,605 |
| 2. Roll-a-way Storm and Security Shutters | \$8,835 |
| 3. Stanek Vinyl Windows Florida, Corp     | \$3,985 |

Motion by: Commissioner Kaplani to table this item to the July 1 Workshop.

Motion died for lack of second.

Motion by: Commissioner Reynolds to award the bid for Hurricane Protection Shutters to Zager Sunrooms for \$3,605.

Second by: Commissioner Holmes.

Roll call: Commissioner Kaplani, no; Commissioner Reynolds, yes; Commissioner Holmes, yes; Vice Mayor Lishamer, yes.

**Increase Insurance Liability**

Commissioner Kaplani recommended increasing the Town's insurance liability coverage from \$1-million to \$5-million. This would decrease the premiums \$10 and increase the deductible to \$2,500. Commissioner Reynolds received a list naming all cities that have insurance coverage with the Florida League of Cities and noted that several have the same coverage as Redington Shores (\$1-million).

Motion by: Commissioner Holmes to increase the Town's insurance liability coverage from \$1-million to \$5-million.

Second by: Commissioner Reynolds.

Motion by: Commissioner Reynolds amended this motion to add the coverage to be effective immediately.

Second by: Commissioner Holmes.

Roll call on Amendment: All yes.

Roll call on Motion with Amendment: All yes.

Commissioner Kaplani expressed concern that the Building Official did not have enough liability coverage. This will be an agenda item for the July 1 Workshop Meeting.

**PUBLIC COMMENTS**

None.

**MISCELLANEOUS**

**Handicap Ramp and Patio for East side of Town Hall**

Commissioner Holmes recommended revisiting a prior Commission interest in constructing a handicapped ramp and patio on the east side of Town Hall. The County has approved a \$10,000 grant; the project is estimated at \$20,000. Blueprints should be available next week. The Commission was in agreement to have the Building Official proceed with the RFP and go out for bids. In the meantime, all Commissioners were asked to make an appointment with the Building Official and come in to review the prints for this project.

**Town Clerk Request for Unused Sick Days Pay**

Commissioner Holmes referred to a memorandum presented to the Commission whereby Town Clerk Donna Draper is retiring soon and requested consideration of reimbursement for unused sick day pay upon retirement. Current policy provides for payment of thirty unused sick days upon leaving; there is not a policy addressing employee retirement or payment over that amount. The amount over this thirty days is 708.50 hours @ \$15,754.64. There was discussion in regard to this pay as well as health insurance coverage.

Motion by: Commissioner Kaplani to authorize payment to Town Clerk Donna Draper for unused sick days for \$15,754.64.

Motion died for lack of second.

This subject will be an agenda item for the July 1 Workshop Meeting.

**Building Department Software**

Commissioner Reynolds noted a request by Deputy Clerk Mary Palmer to purchase a software program for building permits that would cost under \$500.

Motion by: Commissioner Reynolds to approve purchase of a software program for building permits; cost not to exceed \$500.

Second by: Commissioner Holmes.

Roll Call: All yes.

Time being 8:15 p.m. and no further business, the Meeting was adjourned.

Donna J. Draper, CMC  
Town Clerk

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